

R.R. MORARKA PUBLIC SCHOOL

Dwarikesh Nagar, P.O. Medhpurasultan, Dist. Bijnor - 246 762

Phone : (01343) 267161-64 ; Fax : 267065

Website : www.rrmps.com ; E-mail ID : principal@rrmps.com

(10+2, Affiliated to CBSE, Delhi, Affl. No. 2130396)

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here

Sr. No. : _____

Date Issued : _____ Date Received : _____

APPLICATION FORM FOR TEACHING STAFF

Post Applied for : _____ Subject : _____
(PGT / TGT / PRT / PET / JRT / ACTIVITY TEACHER)

01. Full Name (Miss / Mrs / Mr) : _____

02. Father's / Husband's Name : _____

Occupation : _____

03. Present Mailing Address : _____

_____ PIN

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Phone No. (0____) _____ Mobile : _____ E-Mail ID : _____

04. Permanent Address : _____

_____ PIN

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Phone No. (0____) _____ Mobile : _____ E-Mail ID : _____

05. Date of Birth :

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Date Month Year

Age in completed years, as on date : _____ years.

06. Marital Status : _____ (Unmarried / Married / Widow / Widower / Divorcee)

No. and age of children, if any : _____

If married, spouse's qualification & occupation : _____

Nationality : _____ Religion : _____ Category : _____ (SC/ST/OBC/GENERAL)

07. Communication skill that you have (Please rate yourself and tick in the appropriate boxes) :

Rating Language	POOR			GOOD			VERY GOOD			EXCELLENT		
	Read	Write	Speak	Read	Write	Speak	Read	Write	Speak	Read	Write	Speak
English												
Hindi												
Any Other :												
1.												
2.												

08. Academic Qualifications :

Exam Passed	Name of Institution & Place	Board/ University	Year of Passing	Percentage Marks & Class / Div.	Subjects Taken	Medium of Instruction
Xth (Matric)						
XIth (HS/Inter)						
BA/BSc BCom						
MA/MSc/ MCom						
BEd						

09. Teaching/Work Experience :

Name of Institutions & Place	Period (From -To)	Classes & Subjects Assigned & Extra Responsibility	Last Gross Salary Drawn Per Month (Rs.)

10. Name & Address of the present institute, if employed

Nature of present employment : _____
(Ad-hoc / Temporary / Permanent/ Contractual)

Grade and alary being drawn : _____

11. Hobbies : _____

12. List the co-curricular activities / sports / games / dance / drama / debate etc. that you can take up with the students:

13. Subject & Classes that you can teach efficiently :

14. Mention any special merit that you have :

15. Besides teaching in what other ways you can prove yourself useful in the growth and functioning of the school:
:

16. Do you possess working knowledge of computers : _____ (Yes / No). If yes, list the languages / packages/
applications that you can use :

17. Which of the following responsibilities you can take care of, if entrusted to you :
(i) Organising morning assembly (ii) Making time-table (iii) Planning school calendar (iv) Responsibility as house
master (v) Examination-in-charge (vi) Admission in-charge (vii) Publication of school magazine (ix) Organising
annual function and other functions (x) Organising sports activity (xi) Career guidance (xii) Life skills and population
education (xiii) NCC / Scouts & Guide / JRC (xiv) Excursion & Tour (xv) Any other responsibility, specify :

18. Can you go out on school duty on holidays ? _____(Yes / No)
19. Minimum salary expected - Rs. _____ per month.
20. If selected, minimum time required by you to join : _____
- 21 Requirement of on campus residential accomodation : _____(Yes / No)
22. Mention, if any, legal/criminal enquiries/proceedings against you that are pending in any court :

23. Any other additional information you would like to mention in support of your suitability for the post :

24. Details of serious / chronic disease / operation undergone / physical disabilities, if any : _____

25. Reference (Name, Occupation, Address & Phone No. of persons other than relatives) :
1. _____

2. _____

DECLARATION

I hereby solemnly declare and affirm that all statements made in this form are true, complete and correct to the best of my knowledge and belief.

Date _____

Place _____

(Signature of Applicant)

1. Please attach an application, written in your own handwriting, on plain paper addressed to the Principal, R.R. Morarka Public School, Dwarikesh Nagar, mentioning the post applied for.
2. Please fill in the form neatly and carefully. Incomplete form will not be accepted.
3. Please attach extra sheet of paper, if space provided in the form is not sufficient.
4. Please do not attach copies of certificates and testimonials with this form, unless asked for.